

**Dear Valued Customer:**

It is important that we maintain a current emergency notification list for your account at all times. It is your responsibility to notify us of all phone number changes, moving arrangements, and termination of service. Please be aware that you may call the office or Central Station with changes to your call list at any time. PLEASE follow these instructions while completing this form:

- ONLY complete this form if you have changes. If we already have a current emergency notification list, there is no need to complete this form.
- If you have a false alarm it is normal procedure to call your home telephone number first, you do not need to list this number below.
- PLEASE do not assume we will call your cellular or work numbers first, if you would like them on the call list, please list them below.
- Central Station will only call up to 3 people, therefore, please do not exceed the number of spaces allocated below. However, you may list a few numbers per individual.
- We RECOMMEND that you list people who live nearby or in the State of California. We will not call out of the Country.

Once this form is completed, you may send via email, fax, or mail. All contact information is listed above. Should you have any questions or concerns, please feel free to contact us at (626) 285-7778. Thank you for your cooperation in this matter.

Sincerely,

*Marci Donovan*

**ACCOUNT UPDATE**

Customer Name(s):		
Address:		Apt #:
City:	State:	Zip:

Customer Billing Address <i>(only if different)</i> :		
Address:		Apt #:
City:	State:	Zip:

**EMERGENCY NOTIFICATION LIST**

#	Name(s)	Phone Number(s) <i>* Please indicate whether cell, work, home</i>	Indicate Relationship <i>**Friend, Neighbor, Relative</i>
1.			
2.			
3.			